

Emergency Medical Services Oversight Authority [EMSOA]

Educator for Contracting EMS Agencies

Job Summary: The Educator for Contracting EMS Agencies teaches and mentors emergency services providers in accordance with established departmental and regulatory protocols, policies and procedures.

Job responsibilities include:

- Demonstrates attributes of a professional educator: Self-motivation, effective communication, effective time management, team-focused, organization, knowledgeable, prepared, confident, respectful, professional advocate.
- Utilize data from chart reviews, best practice and practice change, industry trends, and directions from medical director to prepare, deliver, and evaluate effectiveness of educational programs and offerings.
- Align all educational opportunities with quality improvement outcomes and activities.
- Coordinate annual required airway training classes for all contracting agencies using advanced airways.
- Applies the principles of Adult Learning in the classroom.
- Demonstrates the ability to set clear and obtainable goals and objective for course participants. Additionally, to monitor and evaluate progress according to state, overseeing agency and/or department criteria.
- Serve as educational liaison between the contracting agencies, the Medical Director and the EMSOA management team.
- Coordinate requests for additional education and Medical Director Presentations.
- Must understand and be able to apply State EMS policies.
- Compile, analyze, and report on data requested by EMSOA management.
- Attend EMSOA Advisory Committee meetings and EMSOA Board meetings.
- Teach at varied time and places using varied formats based on student demand.
- Demonstrates exceptional customer service and interacts effectively with internal/external customers and EMSOA partners of all disciplines.
- Other duties as assigned.

BEHAVIORAL COMPETENCIES

To perform the job successfully, an individual should demonstrate the following competencies:

Quality - Follows policies and procedures, adapts to changes in the environment, demonstrates accuracy and thoroughness, looks for ways to improve and promote quality, and applies feedback to improve performance.

Service - Responds promptly to requests for service and assistance, meets commitments, abides by confidentiality and security agreements, shows respect, and sensitivity for cultural differences.

Partnering - Exhibits objectivity and openness to other's views, gives and welcomes feedback, contributes to building a positive team spirit, and generates suggestions for improving work.

Cost - Conserves resources.

Interpersonal Skills - Listens to others without interrupting, keeps emotions under control, remains open to others' ideas, and tries new things.

Oral Communication - Speaks clearly and persuasively in positive or negative situations, listens and gets clarification, responds well to questions, demonstrates group presentation skills, and participates in meetings.

Written Communication - Writes clearly and informatively, edits work for spelling and grammar, varies writing style to meet needs, and able to read and interpret written information.

Motivation - Sets and achieves challenging goals and measures self against standard of excellence.

Planning/Organizing - Prioritizes and plans work activities, uses time efficiently, plans for additional resources, and sets goals and objectives.

Professionalism - Approaches others in a tactful manner, treats others with respect and consideration regardless of their status or position, accepts responsibility for own actions, and follows through on commitments.

Dependability - Follows instructions, responds to management direction, takes responsibility for own actions, keeps commitments, completes tasks on time or notifies appropriate person with an alternate plan. Completes assignments in a timely manner.

Part time: Estimated 30-40 hours/month.

Wage: \$45/hour

Reports to: Executive Management Team EMSOA

Qualifications: Must hold a Nebraska State Paramedic license and a State EMS instructor certification

Preferred experienced: 3 years as an active pre-hospital provider and experience as a State EMS Instructor.

Please submit resume or any questions to Sharese Boggues.

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