



**GREATER LINCOLN WORKFORCE DEVELOPMENT BOARD**

**Tuesday, March 29, 2016 at 9:00 a.m.**

**Nebraska Educational Television, 1800 N. 33<sup>rd</sup> Street, Boardroom, Lincoln, NE**

**MINUTES**

**Board Members Present**

Rod Armstrong

Debra Cremeens-Risinger

Ron Kaminski

Joanne Pickrel

Vi See

Sue White

Cheryl Brandenburgh

Jane Goertzen

John Markey

Sherla Post

Carol Swigart

Sherri Wimes

Angela Caldwell

Pat Haverty

Julie Panko Haberman

Cherisa Price-Wells

Doug Weinberg

**Board Members Absent**

Jessica Bergmann

Paul Illich

Randy Sterns

Brittany Urias

Tim Bornemeier

Rich Marshall

Gary Targoff

Leon Holloway

Amy Ostermeyer

Gary Unrein

**Staff**

Margaret Blatchford, Law Department

Jan Norlander-Jensen, Urban Development Department

Kristi Nydahl, Urban Development Department

**Guests**

Omar Correa, NDOL CONNECT

Connie Daly, Nebraska Commission for the Blind & Visually Impaired

Kristen Knobbe, Experience Works

Vicki Leech, American Job Center

Margo Mazzearella, Constructors, Inc.

Brian Potters, NDOL CONNECT

Diane Vesely-Robb, Southeast Community College-Lincoln

**Call to Order**

Carol Swigart called the meeting to order at 9:01 a.m. by welcoming everyone to the meeting of the Greater Lincoln Workforce Development Board. She stated that the Board follows federal and state guidelines for open meetings and referenced an on-site copy of the Nebraska Open Meetings Act.

**Minutes from January 26, 2016**

Carol directed members to the minutes of the January 26<sup>th</sup> meeting found on pages 1-4 of the packet and emailed previously to all members. Julie Panko Haberman moved to approve the minutes, Joanne Pickrel seconded the motion, and the motion passed by unanimous voice vote.

**Consent Agenda**

Items listed on the consent agenda are considered non-controversial. The consent agenda provides a method for expeditious handling of items that do not require discussion. The items listed on the consent agenda will be approved by a single roll call vote. Any item on the consent agenda may be removed by

the Chairperson if a member of the public requests to speak on the matter or if there is a request by a board member. Items removed from the consent agenda will be placed as the next item on the agenda for the board's discussion and vote.

- 1.1 Staff recommendation to revise the Greater Lincoln Local Plan to accept restored funding of \$627 of WIOA adult funding and \$388 of dislocated worker funding per notice from the US Department of Labor Employment and Training Administration and notice from the Nebraska Department of Labor

There being no discussion, Cheryl Brandenburgh moved approval, Ron Kaminski seconded and the motion passed by roll call vote of 17-0.

### **Chairperson's Remarks**

Carol Swigart shared details on several upcoming events including:  
Nebraska Workforce Development Board meeting on April 8, 2016  
Civil Rights Conference on April 19, 2016  
Annual Economic Development Breakfast on May 24, 2016  
First Annual Governor's Summit on Economic Development on July 12, 2016

Carol also shared that based on comments collected at the October and January Board meetings, the top workforce concerns of Board members are:

- Talent Attraction/Pipeline of Talent
- Talent Retention/Effective Work Readiness Training
- Service to Priority Populations/Addressing Intergenerational Poverty

### **Angelou Report**

Pat Haverty of the Lincoln Partnership for Economic Development (LPED) provided an update on action steps and recommendations suggested in the report authored by Angelou Economics, the firm hired to develop strategic recommendations to make Lincoln a globally competitive city and to capitalize on the city's recent tremendous momentum. Three task forces were formed to recommend action steps. The task forces were: Entrepreneurial Ecosystem, Infrastructure, and Workforce. Several members of the Board served on these task forces.

In the area of Workforce, LPED has hired Shawna Silvius to address the workforce challenges in the community and is working on the following ideas: create a Lincoln Companies Sharing Campaign; encourage sponsorship of international employees; and increase marketing efforts to include a "Recruit your friends & family to Lincoln" campaign. The SelectLincoln.org website contains all of the information gathered.

Pat shared also the Lincoln Partnership for Economic Development's quarterly report showing statistics and projects in progress in the 4<sup>th</sup> quarter of 2015.

### **CONNECT Grant**

Brian Potters, CONNECT Program Coordinator for the Nebraska Department of Labor, provided information on this grant opportunity. Information is also available on the Department of Labor website <https://dol.nebraska.gov/EmploymentAndTraining>

CONNECT is a federally funded grant program aiming to provide Nebraska's unemployed and underemployed workforce with training, funding and support to reenter the workforce in the IT field to help fill Nebraska's growing demand for IT professionals. Nebraska received \$9.2 million for this initiative which is set to enroll 470 participants.

Eligible participants receive funding to complete an IT related degree or certification program ranging from an Associate's Degree all the way up to a Graduate Degree or Certificate. The program started in Omaha but has been expanded to Lincoln and will soon expand statewide.

## **Workforce System Topics**

### **Greater Lincoln Workforce Development Board Monitoring Policy & Plan**

Joanne Pickrel, Rod Armstrong and Cherisa Price-Wells reported for the Accountability Team regarding a monitoring report by the USDOL Region V Office on September 2, 2015 that the Greater Lincoln Board's monitoring and oversight do not include a fiscal component, as required in the regulations, and the programmatic component only covers eligibility determination. This information was stated as a compliance finding as: No fiscal and limited programmatic oversight and monitoring of the youth program. The required action is that the State must ensure the scope of the Greater Lincoln Board's oversight and monitoring efforts covers both the programmatic and fiscal accountability.

Since receipt of the report, the following steps have been taken: technical assistance requested and received from the Nebraska Department of Labor, the USDOL Region V staff and membership of the Great Lakes Employment and Training Association (GLETA); appointment by the Board Chairperson of an Accountability Team of three board members with a majority representing business, to collaborate with the Workforce Administrator to manage the oversight and monitoring activities; and drafting of a Monitoring Policy and Plan to comply with federal and state requirements.

The Policy, Plan, and Youth Procedures were included in the meeting materials along with the WIOA Common Measures-Provisional Performance for PY 2015 Quarter 2.

The Accountability Team met on March 28<sup>th</sup>, 2016 to review the documents and recommended approval of the Greater Lincoln Workforce Development Board Monitoring Policy and Plan for submission to the Nebraska Department of Labor by the April 1, 2016 deadline. The Youth program and fiscal monitoring activities will be conducted for Program Year 2015 prior to June 30, 2016. Procedures for the Adult & Dislocated Worker and the One Stop System Operator will be developed and all areas will be monitored for PY 2016 by the end of third quarter, March 31, 2017.

Joanne Pickrel made a committee motion to approve this policy and plan; Rod Armstrong seconded the motion and the motion passed by roll call vote, 17-0.

### **Memorandums of Understanding**

The following Greater Lincoln One Stop system partners have signed renewal agreements effective through December 31, 2016: WIOA Adult, Dislocated Worker, and Youth provider (Urban Development); Community Action Partnership of Lancaster & Saunders Counties; Proteus-Migrant & Seasonal Farmworkers; HUD; Indian Center, Inc.; Nebraska Commission for the Blind & Visually Impaired; Nebraska Department of Labor; Southeast Community College and Vocational Rehabilitation. The MOU agreement with CHP International which is the state's Job Corps operator should be signed in the near future.

### **Upcoming Tasks & Time Lines**

- Selection of Youth Provider and One Stop System Operator with contracts negotiated by June 30, 2016
- Plan Modification for new WIOA Adult, Dislocated Worker and Youth allocations per NDOL deadline Youth Provider fiscal and program monitoring to be completed by June 30, 2016
- Adult & Dislocated Worker, One Stop System Operator and Youth monitoring to be completed by June 30, 2016
- Begin work on a local and regional four year strategic plans in fall 2016.

### **Update on Request for Proposals**

Margaret Blatchford presented an update on the Requests for Proposals: One Stop System Operator 16-087 and Youth Service Provider 16-086. The due date for proposals to City Purchasing is noon on Friday, April 15, 2016.

There being no further business, the meeting was adjourned at 10:17 a.m.