



GREATER LINCOLN WORKFORCE DEVELOPMENT BOARD

Tuesday, August 30, 2016 at 9:00 a.m.
Nebraska Educational Telecommunications
1800 N. 33rd Street, Lincoln, NE

MINUTES

Board Members Present

Tim Bornemeier
Leon Holloway
Julie Panko Haberman
Vi See
Gary Targoff
Sherri Wimes

Jane Goertzen
Ron Kaminski
Sherla Post
Randy Sterns
Brittany Urias

Pat Haverty
John Markey
Cherisa Price-Wells
Carol Swigart
Sue White

Board Members Absent

Rod Armstrong
Eric Broulette
Paul Illich
Joanne Pickrel

Jessica Bergmann
Angela Caldwell
Rich Marshall
Gerard Unrein

Cheryl Brandenburgh
Debra Cremeens-Risinger
Amy Ostermeyer
Doug Weinberg

Staff

Jan Norlander-Jensen, Urban Development Department
Kristi Nydahl, Urban Development Department

Guests

Connie Daly, Nebraska Commission for the Blind & Visually Impaired
Vicki Leech, American Job Center
Diane Vesely-Robb, Southeast Community College-Lincoln
Dylan Wren, Nebraska Workforce Development Board

Call to Order

Carol Swigart called the meeting to order at 9:02 a.m. by welcoming everyone to the meeting of the Greater Lincoln Workforce Development Board. She stated that the Board follows federal and state guidelines for open meetings and referenced an on-site copy of the Nebraska Open Meetings Act. She noted again that this is a public meeting. In the past some attendees have said they experienced problems with hearing all presentations and comments. She asked that speakers make every effort to speak loudly so that all may hear you. And if attendees are unable to hear a speaker, please raise your hand.

Minutes from March 29, 2016

Carol directed members to the minutes of the March 29th meeting found on pages 1-3 of the packet and which were emailed previously to all members. Sue White moved to approve the minutes; Sherla Post seconded the motion; and the motion passed by unanimous voice vote.

Consent Agenda

Items listed on the consent agenda are considered non-controversial. The consent agenda provides a method for expeditious handling of items that do not require discussion. The items listed on the consent

agenda will be approved by a single roll call vote. Any item on the consent agenda may be removed by the Chairperson if a member of the public requests to speak on the matter or if there is a request by a board member. Items removed from the consent agenda will be placed as the next item on the agenda for the board's discussion and vote.

1.1 Approve an amendment to the Greater Lincoln Workforce Development Board Bylaws as follows:

Section 8. CONFLICT OF INTEREST

Board members are subject to Chapter 2.54 of the Lincoln Municipal Code, Sections 49-1499 through 49-14,103.03 Nebraska Revised Statute, 2 CFR 200.318(c)(1) and Section 107(h) of WIOA, and state policies regarding WIOA.

- (a) A Board member must disclose with particularity the nature and extent of any financial interest in or affiliation with any person, business or organization that is seeking anything of value from the GLWDB prior to consideration of the request by the Board.
- (b) Under Section 107(h) of WIOA, board members may not vote on a matter under consideration and may not participate in any decision making capacity regarding the provision of services by such member or by an entity that such member represents or that would provide direct financial benefit to such member, or the immediate family of such member, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein.
- (c) Neither membership on the board or a committee nor the receipt of funds to provide training and related services, by itself, violates these conflict of interest provisions.

1.2 Approve the recommendation of the Nebraska Department of Labor to accept the state negotiated levels of performance for Program Years 2016 and 2017 for WIOA Adult, Dislocated Worker, Youth and Wagner Peyser

There being no discussion, Pat Haverty moved approval of the consent agenda; Vi See seconded the motion; the motion passed by roll call vote of 16-0.

Member Introductions

Members were asked to answer the following question: What is your most difficult job to fill and why? Responses included: high skilled craft positions, getting electricians to outlying areas, finding skilled workers in outlying areas, finding qualified faculty for trade skills, higher level technology positions, contact center employees, truck drivers and diesel technicians, technical fields for welders and tool and die, early childhood education workers and teachers, technicians and mechanics, tellers and mortgage loan processors, finance officers and CFOs, RNs, social workers, media creators and production service positions. The reasons given for difficulty in hiring for these positions included lack of skills, lack of applicants with required credentials and licenses, inflated wage expectations, and too few trainees coming out of post-secondary technical training

Community Updates

Bev Harvey with Southeast Community College provided an update on the SCC Facilities Master Plan for the proposed Downtown campus adjacent to the Telegraph District. Southeast Community College has the potential to directly address the increasing demand for qualified workers and the higher education affordability gap. To do this, the college needs to modernize, renovate, rebuild, and expand to meet the needs of students, families and communities. SCC has waiting lists for popular programs like welding and nursing, and a need for more employees for businesses in these fields. And with the growing population in southeast Nebraska, there will be even more need for open access to education, lower cost alternatives and proper training for real jobs.

Voter approval of a bond issue will be requested on the November ballots. Specifically, Lincoln projects would include:

- Renovation of the 8800 O St. Lincoln Campus to focus on career/technical programs and the addition of new Health Science and Emergency Services Education facilities.
- Establishment of a new campus near downtown Lincoln to allow for expansion of the Education Square location and to support its Academic Transfer programs.

Pat Haverty with the Lincoln Partnership for Economic Development spoke about LNK-DNA which is October 1-9, 2016 and is made up of Startup Week; Lincoln Calling; Young Professionals week; and other initiatives.

Executive Committee Update

Carol Swigart reported that the committee met August 23rd and:

- Approved an extension of the One Stop Center certification through June 30, 2017
- Signed a letter of support for a grant application being submitted to the US Department of Labor by the UNL-Public Policy Center for the purpose of training low income persons in nursing and allied careers; the \$2 million proposal plans to deliver 365 certifications/diplomas to 215 unduplicated persons over a four year period.
- Recognized the upcoming officer vacancy of Secretary due to Sherri Wimes' resignation; the Chair is appointing a Nominating Committee of Gary Targoff, Cherisa Price-Wells, and Randy Sterns and the election will be held at the October 18, 2016 meeting
- Reviewed 4th Quarter Provisional Performance for Greater Lincoln and statewide
- Discussed the need for higher enrollment levels and lower costs per participant in the Adult, Dislocated Worker and Youth programs and decided to ask NDOL for technical assistance along with researching how the other two local Boards manage enrollment expectations
- Approved completion of a \$60,000 contract with the City of Lincoln-Urban Development Department to perform the duties of the One Stop System Operator through June 30, 2017; deliverables include strategic planning sessions to be conducted by The Mediation Center and employer outreach and marketing functions by Prosper Lincoln.
- Reviewed the status of state and local Board monitoring; discussed the need for final resolution of record keeping deficiencies primarily in applicant and participant files which have resulted in mandatory technical assistance for Greater Lincoln as required by the Nebraska Commissioner of Labor

Carol Swigart took a moment to recognize and thank Sherri Wimes for all her good work on behalf of the Workforce Development Board. Sherri has represented Ameritas on the board since 2009 and she will be missed.

Corrective Action Plan for Record Keeping Deficiencies

Jan Norlander-Jensen presented the Corrective Action Plan:

- The Board has supported the State Monitor's recommendation for technical assistance to be provided by State WIOA Administration to both the Greater Lincoln program staff and other prospective internal reviewers. The Workforce Administrator has been working with the State WIOA Director to customize a technical assistance training session. This is scheduled for September 15, 2016.
- A monthly scorecard is being developed to enhance the Board's oversight capacity and to provide more immediate feedback to Urban Development. The goal is to have this operational by October.
- Plans are underway to contract with an independent evaluator to do compliance monitoring of 100% of the new enrollments occurring after July 6, 2016. This is planned as a professional services contract not to exceed \$5,000.00.

Ron Kaminski moved approval of the Corrective Action Plan. Randy Sterns seconded and the motion carried 16-0 by roll call vote.

One Stop System Committee

Gary Targoff reported the One Stop System Committee is working on the following:

1) Tallying results of a customer satisfaction survey conducted in June 2016; eight system partners participated and a separate survey was done at Lincoln's American Job Center (AJC). 85 surveys were completed by AJC customers and showed the following:

- 24 or 33% indicated they're currently working; 48 or 66% were not
- Top reasons given for visiting the AJC were help in finding a job; filing for Unemployment Insurance; and getting labor market information
- High marks were given for the quality of customer service
- 80% responded they're confident they could use NEworks from home

2) Developing informational items to inventory system partners in an effort to collect data to help the Board with the following:

- How does each system partner fit into the Greater Lincoln system as a whole?
- How much interaction do partner clients have with the Lincoln AJC? Partner staff?
- What perceived benefits from being within the GL system does each partner identify? Referrals; co-enrollments; partner communication, staff capacity building?
- What are the links between partner usage of the GL system & AJC to ideas for infrastructure cost sharing?

3) Planning to re-visit subcommittee work on describing and developing the local system to reflect the characteristics of a high quality one stop system in the areas of excellent customer service, innovative service design, and integrated management systems.

Youth Committee

Tim Bornemeier reported the Youth Committee is working on reviewing the Youth Provider contract as it applies to the Local Area Plan. The committee is looking to develop a monthly scorecard as a high level evaluation of enrollments, expenditures, and other data elements to determine if the desired results are occurring. This scorecard will also be applied to the Adult and Dislocated Worker programs.

The Career Academy—Year 2

Dan Hohensee, Director of The Career Academy, provided an update to the Board. Last year, there were 320 students at the end of the first semester. Of those, 275 came back for second semester; 150 were juniors and 125 were seniors. Of the 150 juniors, 104 returned as seniors.

There are 17 pathways offered and 36 instructors. The incoming students are much more focused and in tune with the expectations.

Last year, there were 150 pathway field trips and 70 speakers who came into the facility. The kids know that was a difference maker and a way to start making connections. It takes a lot of people to make an institution/community work.

There being no further business, the meeting was adjourned at 10:30 a.m.