



GREATER LINCOLN WORKFORCE DEVELOPMENT BOARD

**Thursday, October 26, 2017 at 8:30 a.m.
Southeast Community College
The Career Academy, 8800 O Street, Lincoln, NE**

DRAFT MINUTES

Board Members Present

Tim Bornemeier
Deb Cremeens-Risinger
Paul Illich
Rich Marshall
Sherla Post
Randy Sterns
Brittany Urias

Angela Caldwell
Pat Haverty
Steve Jones
Julie Panko Haberman
Cherisa Price-Wells
Carol Swigart

Melissa Carpenter
Leon Holloway
Ashley Krajewski
Joanne Pickrel
Vi See
Gary Targoff

Board Members Absent

Rod Armstrong
Eric Broulette
Ron Kaminski

Jessica Bergmann
Connie Daly
John Markey

Cheryl Brandenburgh
Jane Goertzen
Sue White

Staff

Jan Norlander-Jensen, Workforce Administrator
Kristi Nydahl, Urban Development

Guests

Joyce Carroll, Lowes
LeAnn Fry, City of Lincoln
Jennifer Gildersleeve, Nebraska Department of Labor
Jill Hilkemann, ResCare
Shawn Kean, ResCare
J Kroll, ResCare
Michelle Olson, ResCare
Bryan Seck, Prosper Lincoln
Katie Thurber, Nebraska Department of Labor

Call to Order

Carol Swigart called the meeting to order at 8:33 a.m. by welcoming everyone to the meeting of the Greater Lincoln Workforce Development Board. The Board follows federal and state guidelines for open meetings and Carol displayed an on-site copy of the Nebraska Open Meetings Act.

Roll Call

Tim Bornemeier called the roll; there were 19 members present which constituted a quorum.

Minutes from June 28, 2017

Carol Swigart directed members to the minutes of the June 28, 2017 meeting. The minutes had been emailed previously to all members. Gary Targoff moved approval of the minutes; Sherla Post seconded the motion; and the motion passed by unanimous voice vote.

Update on The Career Academy

The Career Academy is a joint venture between Lincoln Public Schools and Southeast Community College. The goal of TCA is to provide academic and real world experiences to high school juniors and seniors through high school and dual credit courses in 16 different career pathways.

Students attend TCA for two hours a day during the regular school year while taking their remaining courses back at their home high school. Transportation in the LPS district is provided, books are free, and tuition is free through scholarships or paid at a 50% discount to the regular SCC credit hour charge.

Dr. Dan Hohensee, Director of The Career Academy (TCA) presented retention data from the previous year and enrollment information for the current semester. The health science pathway continues to be the most popular.

Election of Officers

Board bylaws state that officers of the board are the Chairperson, Vice-Chairperson and Secretary and are elected by ballot for two-year terms. The Chairperson and Vice Chairperson must be representatives of business.

The Nominating Committee consisted of board members Joanne Pickrel, Rod Armstrong, Sherla Post, and Brittany Urias. The following slate of candidates was offered:

- Chairperson Carol Swigart
- Vice Chairperson Tim Bornemeier
- Secretary Julie Panko Haberman

Nominations were also sought from the floor. Hearing none, the committee motion stood as recommendation to accept the slate of candidates as presented; Angela Caldwell seconded the motion; and the motion passed by roll call vote, 19-0.

The election for Chairperson was conducted by ballot; Carol Swigart was elected with 19 votes. The election for Vice Chairperson was conducted by ballot; Tim Bornemeier was elected with 19 votes. The election for Secretary was conducted by ballot; Julie Panko Haberman was elected with 19 votes.

Outcome of Funding Agreement Negotiations

Partners have reached consensus on the proposed budget and cost sharing methodology for the period October 1, 2017 through June 30, 2018. The budget and the cost-sharing spreadsheet were included in the meeting packet. Billings to partners will be conducted quarterly by the City of Lincoln’s Finance Department based on actual quarterly expenditures. Partners will contribute up to the amounts shown for their agencies.

The next step is drafting the agreements for partners to review and sign. In addition to agreeing on these contributions, each partner may be requested to outline its location, detailed description of career services provided, specific methods of service delivery including staffing and scheduling; and any additional in-kind contributions.

Gary Targoff expressed appreciation for the participation of all partners and identified a particularly beneficial meeting with the Commissioner of Labor and NDOL staff. Jan Norlander-Jensen also pointed out that Southeast Community College actually represents two of the required partners: Adult Education and Carl Perkins Career & Tech Ed; the contribution from SCC is tremendous.

Determination of Target Industries

The Workforce Innovation and Opportunity Act (WIOA) defines an in-demand sector or target industry in general as a sector that has a current or potential impact (including through jobs that lead to economic self-sufficiency and opportunities for advancement) and that contributes to the growth or stability of other supporting businesses, or the growth of other industry sectors. The determination of whether an industry sector or occupation is in-demand shall be made by the local board using business and labor market projections, including the use of labor market information.

For Greater Lincoln, the local area is designated as Lancaster and Saunders Counties. The Lincoln Metropolitan Statistical Area (MSA) is Lancaster and Seward. The Southeast Region is Lancaster, Seward, York, Fillmore, Saline, Gage, Thayer, Jefferson, Pawnee, Richardson, Johnson, Nemaha, and Otoe counties and the Greater Lincoln Workforce Development Board is the lead board for this region.

Identifying target industries is a step to designing sector strategies. The Board may also choose to develop policies that involve target industry elements such as determining an incumbent worker training policy or setting OJT reimbursement rates.

In the meeting packet was an Executive Summary from Jennifer Gildersleeve, Research Analyst, Labor Market Information Unit, Nebraska Department of Labor. Jennifer presented local and regional data which included information on Highest Employing Sectors; Fastest Growing; and Highest Wages Paid for certain projection periods.

Pat Haverty, Lincoln Partnership for Economic Development, also presented on this topic with local data showing in-demand sectors being identified as:

- Advanced Manufacturing
- Business & IT
- Healthcare
- Insurance/Finance
- Life Sciences/Agriculture
- Transportation & Logistics

Members discussed the local and regional data, new employers/technology, and workforce needs.

Based on information presented, Tim Bornemeier made a motion for the Board to recognize the six industry sectors listed above, with special emphasis on Healthcare and Advanced Manufacturing, as in-demand sectors for Greater Lincoln and the Southeast Region. Rich Marshall seconded the motion and the motion passed by roll call vote, 19-0.

Report from ResCare Workforce Services

ResCare, Inc., founded and headquartered in Louisville, KY is the largest career center workforce contractor in the country. ResCare Workforce Services has 49 years of experience and operates in 29 states employing over 4,500 workforce professionals.

On October 2, 2017 ResCare Workforce Services became Greater Lincoln’s One Stop Operator and WIOA Title IB Provider (Adult, Dislocated Worker, and Youth Programs). Contracts were negotiated as follows:

Adult & Dislocated Worker Programs	\$ 426,994.18
Youth Programs	\$ 314,039.42
One Stop Operator Services	\$ 19,998.87
TOTAL	\$ 761,032.47

Cherisa Price-Wells, ResCare Program Manager and Michelle Olson, ResCare Project Director in Lincoln, provided an update. Michelle is performing the functions of the One Stop Operator in addition to managing the Title IB programs. She introduced some of her staff and talked about their orientation

process, the training received from the Nebraska Department of Labor, and their on-going process of participant file review.

Chairperson's Remarks

Mayor Beutler had issued a Proclamation recognizing November 13 through 19, 2017 as "Registered Apprenticeship Appreciation and Awareness Week." Carol presented this proclamation to Deb Cremeens-Risinger who shared information on the value of apprenticeships.

USDOL issued a notice of a 0.6791 reduction in funding for Adult and Dislocated Worker programs; the state's reductions are \$12,058 and \$13,604 respectively. NDOL will issue notification to Greater Lincoln of its share.

The Federal Monitor Report was received in August 2017 and Greater Lincoln staff members are responding to findings in the areas of:

- Clarifying services available at the One Stop
- Implementing priority of service requirements
- Defining Cost Allocation Procedures
- Correcting participant exit data, follow-up services, and evidence of consumer choice, and
- Clarifying separation of duties and responsibilities with a single entity/person serving as One Stop Operator and IB Supervisor. Progress reports will be issued to the Nebraska Department of Labor on no less than a quarterly basis.

After discussion of the proposed 2018 board meeting dates, the calendar was set for 8:30 AM meetings on:

- February 13
- May 8
- August 28
- November 13

Meeting locations will be determined.

Carol reported that the Executive Committee may have a vacancy; if you are able to increase your time commitment to the Board and are interested in being appointed to this committee, please contact Carol Swigart or Jan Norlander-Jensen.

The agenda items were concluded and hearing no public comment, the meeting was adjourned at 9:52 a.m.