



**GREATER LINCOLN WORKFORCE DEVELOPMENT BOARD**

*Tuesday, May 8, 2018 at 8:30 a.m.  
Southeast Community College, 8800 O Street, Room V-103, Lincoln, NE*

**MINUTES**

**Board Members Present**

Rod Armstrong	Jessica Bergmann	Tim Bornemeier	Eric Broulette
Angela Caldwell	Deb Cremeens-Risinger	Connie Daly	Jane Goertzen
Pat Haverty	Paul Illich	Steve Jones	Ashley Krajewski
Rich Marshall	Julie Panko Haberman	Joanne Pickrel	Sherla Post
Cherisa Price-Wells	Randy Sterns	Carol Swigart	Gary Targoff
Brittany Urias			

**Board Members Absent**

Cheryl Brandenburgh	Chris Callihan	Melissa Carpenter	Leon Holloway
Ron Kaminski	Vi See	Sue White	

**Staff**

Jan Norlander-Jensen, Workforce Administrator  
Opal Doerr, City of Lincoln-Urban Development  
LeAnn Fry, City of Lincoln-Finance

**Guests**

Marguerite Himmelberg, SCC	Jeremy Hobbs, ResCare
J. Kroll, ResCare	Michelle Olson, ResCare
Rachel Placzek, LPED	Bryan Seck, Prosper Lincoln
Diane Vesely-Robb, SCC Adult Education	Dylan Wren, Greater Nebraska Workforce Board

**Call to Order**

Carol Swigart called the meeting to order at 8:31 a.m. by welcoming everyone to the meeting of the Greater Lincoln Workforce Development Board. The Board follows federal and state guidelines for open meetings and Carol displayed a copy of the Nebraska Open Meetings Act for review if requested.

**Roll Call**

Julie Panko Haberman called the roll; there were 17 members present at the time of the roll call which constituted a quorum.

Carol Swigart announced that Chris Callihan, Business Manager at IBEW Lincoln Union #265 is a newly appointed board member. He replaces the position of representation previously held by John Markey. Chris was unable to attend today so he will be welcomed at the August meeting.

**Minutes from February 13, 2018**

Carol Swigart directed members to copies of the minutes from the February 13, 2018 meeting. The minutes had been emailed previously to all members. Gary Targoff moved approval of the minutes; Joanne Pickrel seconded the motion; and the motion passed by unanimous voice vote.

**Consent Agenda Items**

Carol Swigart presented the three items that were included in the Consent Agenda by reading the

statements as printed in the meeting packet:

*Items listed on the consent agenda are considered non-controversial. The consent agenda provides a method for expeditious handling of items that do not require discussion. The items listed on the consent agenda will be approved by a single roll call vote. Any item on the consent agenda may be removed by the Chairperson if a member of the public requests to speak on the matter or if there is a request by a board member. Items removed from the consent agenda will be placed as the next item on the agenda for the board's discussion and vote.*

1.1 Modify the Greater Lincoln Local Plan to accept Program Year 2018 estimated funding levels of \$468,868 for Youth; \$325,410 for Adult; and \$286,881 for Dislocated Workers

1.2 Provide regional approval of a Greater Omaha transfer of \$300,000 of Dislocated Worker funds to the Adult Program as approved by their local board on 04-26-2018

1.3 Provide regional approval of a Greater Omaha plan modification for Program Year 2018 to accept estimated funding levels of \$1,232,460 for Youth; \$1,008,437 for Adult; and \$622,599 for Dislocated Workers as approved by their local board on 04-26-2018

2.1 Items removed from the consent agenda

For this portion of the meeting, Erin Porterfield, Executive Director of Heartland Workforce Solutions, participated via telephone to answer any questions on the Greater Omaha Plan Modifications. There were no questions and no further discussion.

Tim Bornemeier moved approval of the Consent Agenda items; Randy Sterns seconded the motion; and the motion passed by roll call vote with 19 votes aye; 0 votes nay; and 1 abstention (Cherisa Price-Wells).

## **Board Committees and Duties**

### ***Executive Committee***

Carol Swigart referenced key items from the March 7, 2018 Executive Committee meeting. As Chair, Carol said she has appointed Ashley Krajewski to replace Cherisa Price-Wells on the Executive Committee to avoid the appearance of conflict of interest or undue influence since Cherisa is an employee of ResCare, the firm awarded the Adult, Dislocated Worker, Youth and One Stop Operator service delivery contracts.

The Committee approved a strategy to move forward on MOUs and Funding Agreements for the period beginning July 1, 2018. The strategy is based on the current successful model and will again be led by Gary Targoff.

Gary Targoff reported on recent efforts to complete PY2018 Funding Agreements. The proposed budget for Program Year 2018 totals \$80,174. It appeared that partners had consensus with the budget and the cost sharing method. However, Tate Lauer as State Director of Adult Education then indicated in April that his federal fund source does not allow cost allocation based on total reportable clients. Therefore, the past allocation formula that had been agreed to by all partners could no longer be used for Adult Education. This would lead to re-negotiations with all partners and would affect all local areas. The local areas are working together and with the Nebraska Department of Labor to determine next steps.

### ***Compliance and Accountability Committee***

Tim Bornemeier has agreed to chair this standing committee. Examples of work include:

- Provide financial oversight
- Monitor contracts
- Conduct certifications
- Assess performance

### ***Strategic Initiatives Committee***

Ashley Krajewski has agreed to chair this standing committee. Examples of work include:

- Connect local and regional business, education and economic development initiatives

- Promote sector strategies for target industries
- Promote partnerships within the local and regional one stop systems and American Job Centers (AJC)
- Develop service strategies for specific populations such as youth, offenders and individuals with disabilities

Ashley then referenced the draft Youth Incentives Policy included in the packet. Jan Norlander-Jensen summarized the proposed policy and referenced that the policy matches that of Greater Nebraska. Adopting this policy will provide consistency across the Southeast Region. Gary Targoff asked why an incentive policy is necessary. Ashley Krajewski responded with several points:

- The additional award for achievement milestones is a helpful motivator for today's youth.
- Receiving an award can be a resume item for youth participants.
- Youth incentive policies have been in existence under previous law.

Joanne Pickrel moved approval of the Youth Incentive Policy; Carol Swigart seconded the motion. The motion passed by roll call vote with 20 ayes, 0 nays, and 1 abstention (Cherisa Price Wells).

Tim Bornemeier added more comments pertaining to the Compliance and Accountability Committee and its relationship to monitoring of service provision for both actual performance and for analyzing trends.

A motion was made by Rod Armstrong and seconded by Gary Targoff to request the Compliance and Accountability Committee conduct a performance review of the current provider, ResCare Workforce Services, to inform the contract renewal process for July 1, 2018 through June 30, 2019 with the Executive Committee authorized to execute contract renewals; the motion passed by roll call vote with 20 ayes; 0 nays and 1 abstention (Cherisa Price-Wells).

Carol Swigart expressed her appreciation for the work of committee members. She also suggested other board members consider serving on a committee. An email will be sent to all board members to recruit members to the committees.

#### **Program and Enrollment Update**

Michelle Olson shared a PowerPoint presentation that summarized program and enrollment updates including:

- During the 3<sup>rd</sup> Quarter, the Resource Room was very busy with twelve hiring events being hosted.
- Partner Cross Training with Vocational Rehabilitation and the Indian Center was completed.
- Two assistive technology workstations were added to the Resource Room to accommodate clients with varying abilities. The Nebraska Department of Labor provided the equipment at no cost to the local AJC and clients now are using the technology.
- Staff continues to look for youth work experience opportunities.
- It appears that about half of the visitors to the Resource Room are accessing Unemployment Insurance benefits

#### **MyTern**

Rachel Placzek, from the Lincoln Partnership for Economic Development (LPED) shared a PowerPoint presentation that described their MyTern project. MyTern is an effort to attract and keep 18 to 25 year old students in Lincoln. Summer interns participate in free events that encourage Lincoln connections and help them learn about the wide range of non-work activities that make Lincoln an attractive place to live and play, as well as work.

#### **Southeast Community College (SCC) Update**

Dr. Paul Illich shared a Power Point presentation on recent and future SCC changes.

- Beginning June 8, 2019 SCC will shift to a semester-based class schedule instead of a quarterly

schedule. This will better align SCC with other regional educational institutions as well as the University of Nebraska

- At the 84<sup>th</sup> and O Street facility, renovations are on-going; the culinary training institute has been considerably expanded, and ground will soon be broken for a new Health Sciences building.
- Facilities in Beatrice, Milford, and Falls City are also being expanded/improved.
- SCC is looking at ways of increasing its presence in Downtown Lincoln – the current location is too small
- SCC has undertaken a study to identify ways of helping students who struggle in their first quarter to improve student success and retention.

Questions and comments after Dr. Illich's presentation included discussion on SCC's downtown presence, downtown parking limited availability and its impact on a downtown SCC location.

Carol Swigart expressed appreciation of SCC as a valuable resource developing and training workers needed by Lincoln's employers.

### **Chairperson's Remarks**

Carol Swigart reported that a review team of local board members Ashley Krajewski and Connie Daly joined by Greater Nebraska Board member Dan Mauk reviewed and evaluated a proposal submitted by Southeast Community College for Adult Education funding. The proposal was determined to be consistent with the local plan. Nebraska Department of Education will make final determination on all grants.

Carol Swigart asked for a summary of progress toward building Next Generation Partnerships. Pat Haverty described the goal of Next Generation Partnerships: industry partners meet, identify challenges, and decide what to do to address the challenges. Public sector partners support the efforts of industry partners. At a recent meeting of the public partners, John Melville conducted training and the partners elected to pursue a healthcare business strategy; more to come on that.

### **Public Comment/Adjourn**

The agenda items were concluded and, hearing no public comment, the meeting was adjourned at 9:58 a.m.