



PERMIT TO CONDUCT BUSINESS APPLICATION

Lincoln Parks and Recreation, 2740 "A" Street

Lincoln, NE 68502

Phone: 402-441-7847 Fax: 402-441-8706

Applicant Name: _____

Applicant Phone: _____ E-Mail: _____

Organization Name (if any): _____ Phone: _____

Organization Address: _____

Position of applicant with Organization: _____

Name of Park/facilities: _____ Specific area(s) requested: _____

Date(s) requested: _____ Rain Date(s): _____

Hours requested: Set up time from _____ to _____ Event time from _____ to _____

Tear down time from _____ to _____

Cost is \$20.00 per event.

Estimated number of persons expected to attend: _____

Will the crowd be there all day or come and go? _____

How many vehicles are expected: Participants' vehicles _____ Hosts _____

Types of vehicles expected: _____

Do you need to temporarily drive or park on the grass? **YES NO**

Are there costs to the participants (entry fees, vending, games' fees, etc).? **YES NO**

If yes, please explain, including amounts: _____

Will there be sales of any kind? **YES NO**

If yes, please explain, including amounts: _____

Please list and describe the business activity or sales that you are planning (please attach additional sheets if necessary): _____

List the on-site contact person(s) and cell phone number(s): _____

How are you marketing and promoting? _____
Will there be sales and distribution of food items? **YES NO**

If you, please explain, including amounts: _____
Questions/comments: _____

Applicant Acknowledgments:

The undersigned applicant(s) both personally and on behalf of the organization or members, in consideration of being issued a permit for the use of City park or facility, agree and understand as follows:

1. The applicant and its agents members, participants and invitees shall indemnify, defend and hold harmless City, its officers, agents and employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from this application, that results in any claim for damage whatsoever, including without limitation, any bodily injury, sickness, disease, death, or any injury to or destruction of tangible or intangible property, including any loss of use resulting therefrom that is caused in whole or in part by the intentional or negligent act or omission of the applicant, owner, or anyone for whose acts any of them may be liable. This indemnification shall not include damages or injuries to the City, its officers, agents, and employees caused solely by the negligence of the City, its officers, agents and employees. This provision shall termination of the event or use.
2. The applicant and its agents members, participants and invitees shall fully comply with this application, as well as all applicable statutes, municipal ordinances, rules, and regulations. Failure to fully comply as set forth therein may result in immediate termination of the event.
3. The applicant shall, at the time of making application, pay to the Parks and Recreation Department the applicable fees due. Admission fees, if any, to any event shall be subject to the approval of the Director.
4. The applicant shall maintain public liability insurance for the duration of the permit with a minimum combined single limit of \$1,000,000 aggregate for any one occurrence, naming the City as an additional insured. The applicant shall file a certificate of insurance with the Director at the time of making application showing this policy issued by an insurance company authorized to do business in the State of Nebraska.
5. No alcohol is permitted on park property.
6. This application shall not be determined as immediate authorization for use of park property or facility. Authorization is given **ONLY** when the necessary reviews and approval is granted. Applicants will be notified upon approval or denial of this application.

Applicant Signature: _____ Date: _____

Printed Name: _____

Parks and Recreation Director Signature: _____ Date: _____