

# **PERSONNEL BOARD**

## **February 20, 2014**

### **MEETING**

Meeting was held Thursday, February 20, 2014, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Pat Borer, Joe Rupp, Pat Kahm, Kent Mattson. Member absent: Maggie Stine. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Chair Pat Borer.

Agenda Item 1 was the request to revise and change the pay range of classification 5533–Parks Operations Coordinator from A12 to A13. Doug McDaniel of the Human Resources department explained this request is for the Parks & Recreation department and part of a reorganization effort regarding city golf course operations. Currently the classification oversees the parks operations. Amendments to the classification will add responsibilities to include the oversight of the golf courses, and will be one range above the employees that will be supervised by this classification. The position is currently vacant and will be posted for recruitment. Following discussion, it was moved by Joe Rupp and seconded by Pat Kahm to approve the revision and pay range change as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to revise classification 4020–Athletics Supervisor (A08). Doug McDaniel of the Human Resources department explained this request is for the Parks & Recreation department. The goal of the department is to get younger players interested in playing golf to increase rounds played and revenue for the Junior Golf Course. The current classification description is for employees only at the recreation centers. Revisions to the classification will add the duties needed for the operations of the golf course. Restructuring of the department will allow for the additional position to be hired by absorbing other vacancies that already exist. Following discussion, it was moved by Kent Matson and seconded by Pat Kahm to approve the revisions as presented. Motion unanimously carried by roll call vote.

Chair Pat Borer asked the board to review the minutes of the January 16, 2014 meeting for approval. It was moved by Pat Kahm and seconded by Joe Rupp to approve the minutes as presented. Motion unanimously carried by roll call vote.

There being no further business, the meeting adjourned at 1:40 p.m.

The next scheduled meeting is tentatively set for Thursday, March 20, 2014.

Karen Eurich  
Human Resources Operations Specialist

PC: Teresa Meier, City Clerk  
Lynn Johnson