

PERSONNEL BOARD

October 17, 2019

MEETING

Meeting was held Thursday, October 17, 2019, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Shannon Rowen , Maggie Schiefen, Joe Rupp. Members absent: Ryan Dale, Christy Abraham. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Karen Eurich.

Karen Eurich requested the board begin with election of Chair and Vice-Chair due to the absence of either for the meeting, and then the meeting could then be run by one of the members in attendance if selected for either position.

Agenda Item 4 was the Election of Chair. It was moved by Joe Rupp and seconded by Maggie Schiefen to elect Ryan Dale as Chair. Motion unanimously carried by roll call vote.

Agenda Item 5 was the Election of Vice-Chair. It was moved by Shannon Rowen and seconded by Maggie Schiefen to elect Shannon Rowan as vice-chair. Motion unanimously carried by roll call vote.

Agenda Item 1 was the approval of minutes from the July 18, 2019, May 16, 2019, June 21, 2018 and February 15, 2018 meetings. Karen Eurich informed the board the only minutes that could be approved based on the current attendance would be the June 21, 2018 minutes. It was moved by Maggie Schiefen and seconded by Joe Rupp to approve the June 21, 2018 minutes as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to revise the classification and change the pay range of 1142—Utility Service Supervisor from A11 to A13. Nicole Gross of the Human Resources department explained this request was for the Transportation Department. Due to a retirement in the water billing/customer service/collections area, the department has combined two supervisor positions. The changes reflect the new job duties being performed. Following discussion, it was moved by Maggie Schiefen and seconded by Shannon Rowen to approve the revision and pay range change as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to revise the classification 3669—Community Health Services Manager. Nicole Gross of the Human Resources department explained this request was from the Health department. Due to a recent retirement in the class, the department wanted to update the qualifications and license requirements of the position. Following discussion, it was moved by Maggie Schiefen and seconded by Joe Rupp to approve the revision as presented. Motion unanimously carried by roll call vote.

There being no further business, the meeting adjourned at 1:35 p.m.

The next scheduled meeting is tentatively set for Thursday, November 21, 2019.

Karen Eurich
Human Resources Operations Specialist

PC: Teresa Meier, City Clerk
Tom Casady
Pat Lopez