

# **PERSONNEL POLICY BOARD**

## **September 5, 2019**

### **MEETING**

Meeting was held Thursday, September 5, 2019, Commissioners Hearing Room, County-City Building, Lincoln, Nebraska.

Members present: Steve Eicher, Jeanne Sayers, Eric Brown, Mike Thew, Tara Paulson. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Chair Eric Brown.

It was moved by Jeanne Sayers and seconded by Steve Eicher to approve the minutes of the July 22, 2019 meeting. Motion unanimously carried by roll call vote.

Agenda Item 1 was the request to amend Rule 2.7 of the Personnel Rules-Personnel Policy Bulletins & Agenda Item 2 was the request to amend Rule 2.8 of the Personnel Rules-Availability of These Rules. Karen Eurich of the Human Resources department explained these requests were to do some clean up found during the conversion of the document from Wordperfect to Word. Changes consist of removing or changing Personnel to Human Resources and updating the city website address. Following discussion, it was moved by Tara Paulson and seconded by Mike Thew to approve Item 1 and 2 amendments as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to amend Rule 3 of the Personnel Rules—Classified Service and Exceptions Therefrom. Karen Eurich of the Human Resources department explained this request was to update the Rules from a change made to State Statute 23-2519 that changed Law Clerks from the classified service to the unclassified service. Following discussion, it was moved by Eric Brown and seconded by Mike Thew to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was the request to amend Rule 4.4 of the Personnel Rules—Quorum. Karen Eurich of the Human Resources department explained this request was to update the Rules from a change made to State Statute 23-2521 that changed the number of personnel board members and the number needed for a quorum. It also changed the composition of what board members need to be in attendance based on the entity that appointed each member to the board. Following discussion, it was moved by Eric Brown and seconded by Steve Eicher to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 5 was the request to revise the Vacation Usage Upon Retirement Policy. Karen Eurich of the Human Resources department explained this request was to update the policy and add a retirement election form for employees use. Language changes include references to the retirement election form, and language regarding the use of PCH's after an employee's last physical day. Following discussion, it was moved by Eric Brown and seconded by Tara Paulson to approve the revision as presented. Motion unanimously carried by roll call vote.

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Agenda Item 6 was the request for appeal hearing from Matthew Waggoner—Corrections. Tom McCarty of Keating O’Gara Law represented the appellant. Kristy Bauer of the County Attorney’s office represented Corrections. The proceedings were recorded by Angela Ickler of Latimer Reporting Inc. and are on file in that office.

The County offered Exhibits #1-#7 and #27-#29. These exhibits were received by Chair Eric Brown. Mr. McCarty offered exhibits #8-#26. Kristy Bauer objected to exhibit #8. Chair Eric Brown received all exhibits offered and overruled the objection. Witnesses: Heather Spurlin, Brad Johnson, Joe Anderson, Matthew Waggoner. Following discussion, it was moved by Tara Paulson and seconded by Mike Thew to uphold and affirm the suspension. Motion unanimously carried by roll call vote.

Agenda Item 7 was the Election of Chair, and Agenda Item 8 was the Election of Vice-Chair. Following discussion, it was moved by Mike Thew and seconded by Jeanne Sayers to re-elect Eric Brown as Chair and Tara Paulson as Vice-Chair. Motion unanimously carried by roll call vote.

Agenda Item 9 was miscellaneous discussion. Karen Eurich informed the board there is a grievance hearing pending for the October meeting and asked the members for their attendance. All board members indicated they would be available for the October 3, 2019 meeting. However, due to the grievant being represented by Eric Brown’s law firm, he will need to recuse himself.

There being no further business, the meeting adjourned at 4:20 p.m.

The next regularly scheduled meeting is tentatively set for Thursday, October 3, 2019.

Karen Eurich  
Human Resources Operation Specialist

PC: Matthew Waggoner  
Tom McCarty  
Kristy Bauer  
Department Heads