



# *Memorandum*

**Date:** ♦ April 8, 2014  
**To:** ♦ City Clerk  
**From:** ♦ Teresa McKinstry, Planning Dept.  
**Re:** ♦ Administrative Approvals  
**cc:** ♦ Jean Preister

This is a list of the administrative approvals by the Planning Director from April 1, 2014 through April 7, 2014:

**Administrative Amendment No. 14012** to Special Permit No. 544, Glenbrook Townhomes, approved by the Planning Director on April 1, 2014, requested by Ron Rogers, to add a community building on property generally located at Portia St. and Knox St.