

MEETING RECORD

NAME OF GROUP: OFFICIALS COMMITTEE MEETING

DATE, TIME AND PLACE OF MEETING: May 10, 2019, 9:30 a.m., Mayor's Conference Room, County-City Building, 555 S. 10th Street, Lincoln, NE

MEMBERS AND OTHERS IN ATTENDANCE: Roma Amundson, Mayor Chris Beutler, Jennifer Brinkman, Ryan Huff, Cyndi Lamm and Bennie Shobe. Teresa McKinstry, David Cary and Kellee Van Bruggen of the Planning Dept.; Pam Dingman, County Engineer and Brian Praeuner of StarTran.

Chair Brinkman called the meeting to order and acknowledged the posting of the Open Meetings Act in the room.

Brinkman requested a motion approving the minutes of the regular meeting held February 8, 2019. Motion for approval made by Shobe, seconded by Mayor Beutler and carried 5-0: Mayor Beutler, Brinkman, Huff, Lamm and Shobe voting 'yes'; Amundson absent at time of vote.

REVIEW AND ACTION ON PROPOSED FY 2019-2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP); STARTRAN AMENDMENT FOR ELECTRIC CHARGING STATIONS, PURCHASE AND INSTALL TWO ELECTRIC CHARGING STATIONS FOR USE WITH ELECTRIC BUSES:

Kellee Van Bruggren stated that StarTran approached with an amendment regarding their intent to purchase and install two electric charging stations

Brian Praeuner stated they were lucky to receive an FTA (Federal Transportation Administration) grant to purchase electric buses. In order to power those, we need charging stations. The units will be installed at the StarTran garage. They are excited to start this project. These stations could be moved in the future if needed.

Lamm is curious how long it takes to charge a bus. Praeuner is not aware of the specifics, he believes a few hours. They will build in the time to charge the buses in between the schedules. Lamm wondered how long they run on a charge. Praeuner does not know. He will find out and let her know. He doesn't believe that a full charge will last all day. He believes the bus would have to be charged during the middle of the day.

Shobe inquired if any more electric buses or stations will be acquired at a later date. Praeuner responded that StarTran just completed a grant to get more stations for more buses. Four more buses are coming in the fall.

Huff asked if these use a 50 kilowatt charger. Praeuner does not know. He will find out and let the members know.

ACTION:

Mayor Beutler moved approval of a revision to the current FY 2019-2022 Transportation Improvement Program; StarTran amendment for electric charging stations, purchase and install two electric charging stations for use with electric buses, seconded by Amundson and carried 6-0: Amundson, Mayor Beutler, Brinkman, Huff, Lamm and Shobe voting 'yes'.

REVIEW OF THE FTA SECTION 5310 PROGRAM OF PROJECTS:

Van Bruggen stated that this item is for information only. This is for the enhancement of seniors and individuals with disabilities. A call was put out for applications. They were reviewed and passed along to the MPO for review. The MPO Project Selection Committee looked at the five applications. They all met the qualifying criteria. We had enough funding to allocate funds to everyone. The committee made a recommendation to include these projects as an administrative modification to the current TIP. The Nebraska Department of Transportation (NDOT) also approved the modification.

REVIEW AND ACTION ON THE FY 2019-2020 UNIFIED PLANNING WORK PROGRAM (UPWP):

Van Bruggen stated that the UPWP is required on an annual basis in order to receive federal funds. This is the budget for the MPO for the next fiscal year. We received a distribution based upon the 2010 census.

The first part is Administrative and Management Activities. We develop the work program and the budget for the MPO. We have to submit quarterly reports to NDOT to let them know what type of work we are doing.

The next part is Interagency and Public Outreach Activities. We keep the public informed about what is going on with the MPO via our website.

For Data Development and Monitoring, we do several mapping databases with these funds. We also have census planning activities, along with data collection.

The Short Range Planning and Programming Activities section has funds set aside for the LRTP (Long Range Transportation Program) program and enhancement. We do a lot of work with transportations facilities and site plan review.

We have work items for Metropolitan Transportation Planning. These consist of comprehensive planning, subarea and corridor planning, as well as planning for trails, goods and freight. This funding has additional funds allocated for development of the LRTP 2050.

Our Transportation System Planning model feeds into what we do. We increased this category. We have an on-call contract with a consulting firm which we hope to do a management strategy program.

We also include Environmental Studies, Programs and Coordination. In this program, we coordinate with StarTran, environmental studies from the Health Dept., LTU about floodplain management and Municipal Airport about the types of funds they receive and the planning they will be doing.

The Lincoln Municipal Airport Planning is the last section. The Lincoln Airport Authority is undertaking an Airport Master Plan to develop a long term program.

This was presented to the Technical Committee and they recommended approval.

ACTION:

Amundson moved approval of the FY 2019-2020 Unified Planning Work Program, seconded by Shobe and carried 6-0: Amundson, Mayor Beutler, Brinkman, Huff, Lamm and Shobe voting 'yes'.

REVIEW AND ACTION ON THE 2019 SELF CERTIFICATION REVIEW:

Van Bruggen stated that this is done on an annual basis. NDOT looks at all of our planning activities and give us recommendations on how to improve. In past years, we do a Self-Certification. We look at what is required of us and what we can do to improve.

ACTION:

Shobe moved approval of the 2019 Self-Certification Review, seconded by Amundson and carried 6-0: Amundson, Mayor Beutler, Brinkman, Huff, Lamm and Shobe voting 'yes'.

REVIEW AND ACTION ON THE FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP):

Van Bruggen stated that the TIP is required on an annual basis. We look at transportation projects that are coming up. Paul Barnes prepared the memo on this. There was a change of funding for the South Beltway project for the State of Nebraska. We have various different departments that all receive federal funding. She gave a brief review of the various projects in the TIP.

Lamm inquired how projects are chosen. Van Bruggen responded that it starts with the LRTP. There is an MPO Project Selection Committee which meets and reviews projects. It is made up

of members from City, County, State and Airport. We all work together. Lamm questioned if every project that involves federal funding for transportation comes before the committee. Van Bruggen replied yes. If it is in the TIP, it has to be in the LRTP. David Cary added the LRTP is the guiding document for long range activities. The projects in that, flow into the TIP. The TIP is the implementation part. The TIP can't add something without it at least being referenced in the LRTP. Lamm questioned if the projects all have federal funds or if they are making application for them. Cary answered that it could be both. Lamm asked if something is not approved, could it be dropped off the document. Cary stated that by putting a project in this document, they are in the process. If federal funding would not be available, and it doesn't happen very often, the document would have to be amended. This has been pretty stable and consistent.

ACTION:

Amundson moved approval of the FY 2020-2023 Transportation Improvement Program with the amendment to the State of Nebraska section, Project No. 1, Lincoln South Beltway, seconded by Shobe and carried 6-0: Amundson, Mayor Beutler, Brinkman, Huff, Lamm and Shobe voting 'yes'.

Brinkman announced that this is the first time Lancaster County has had capital roadway projects in the TIP. She is looking forward to working with the City. Inter-local for 98th St. is important. Pam Dingman agreed. This is important. There is a good chance that a substantial part of this project will be annexed into the City of Lincoln before completion.

DESIGNATE THE MAYOR OF LINCOLN AS THE SIGNATORY FOR THE LINCOLN MPO:

Van Bruggen stated that we designate an Executive Director to sign for the MPO. This is a Resolution to have the Mayor to continue to serve as the Executive Director of the MPO. The new Mayor would become the Executive Director.

Lamm would like Van Bruggen to clarify this. Van Bruggen replied that in the past, it has been specific to a named Mayor. This designates the title of Mayor as the Executive Director.

ACTION:

Shobe moved approval to designate the Mayor of Lincoln as the signatory for the Lincoln MPO, seconded by Amundson and carried 6-0: designated as the mayor, this designates a new Mayor.

PROCLAMATION TO HONOR MAYOR BEUTLER'S SERVICE AS THE EXECUTIVE OFFICER OF THE LINCOLN MPO:

Cary stated that this is the last meeting for Mayor Beutler. We wanted to take the opportunity to acknowledge his 12 years of service to the MPO. The MPO does very important work in the

background. We found out that in 12 years, the Mayor hasn't missed a single meeting. He has had perfect attendance at 45 Officials Committee meetings. He has approved numerous transportation plans and efforts. We thank him for all his service.

Mayor Beutler said that considering all the complexities of funding involving federal funds, he believes it is a great tribute to all the people in the different agencies that this system really does work, though it seems to be very complex. He thinks that everyone working together has resolved a complex system that is not more complex than it needs to be, but operates efficiently. He thanks everyone for their part in it. He believes it will be more efficient in the future. These are all complex systems.

ACTION:

Lamm moved approval of the Proclamation to honor Mayor Beutler's service as the Executive Officer of the Lincoln MPO, seconded by Amundson and carried 6-0: designated as the mayor, this designates a new Mayor.

OTHER:

Cary stated that this will be Kellee Van Bruggen's last meeting. She will continue to be a transportation planner. We are in the process of hiring a new transportation planner who will be in charge of the MPO process. We hope to be able to announce a new employee on Monday.

There being no further business, the meeting was adjourned at 10:00 a.m.