



## Lincoln Metropolitan Planning Organization

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### Lincoln Planning Area Metropolitan Planning Organization Group Project Listing Administrative Modification Process

*adopted May 30, 2013*

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#### **Group or Lump Sum Project Listing: Administrative Modification Process**

The Lincoln MPO utilizes the Administrative Modification process to add group or combined projects to the Transportation Improvement Program (TIP) that are not considered to be of appropriate scale for individual listing in a given program year. Such projects are grouped by function, work type, and/or geographic area and are consistent with the exempt project classification contained under Federal TIP regulations (23 CFR 450.324 (f)) and/or in EPA's Transportation Conformity Regulations (40 CFR 93). The Group Project Listings modification process applies only to projects for the Traffic Optimization & Management and the Roadway and Bridge Rehabilitation programs. All projects within a grouped or lump sum type project category will have similar scope and will need to conform to these project descriptions.

Administrative Modifications are minor revisions to the TIP which can simply be made to a project or listing already included in the TIP. Administrative modifications do not require public review and comment but notification and concurrence with NDOR of these changes which allow these changes to be included in the STIP. There are some conditions that apply in adding to grouped projects. 1) All the projects under a grouping must have the same or similar project description/scope, 2) the location and project termini are to be determined at the time of the modification (specific termini, not open ended), 3) fiscal constraint for the TIP must be maintained, 4) funding within the project category is to be maintained or funding revisions must be included in the modification request, 5) the project DR530 must be signed by the MPO and approved by appropriate NDOR personnel, and 6) the State Control Number must accompany the request for the Administrative Modification.

Once projects are grouped, the MPO maintains a detailed list of the projects contained in each group for programming outside of the TIP. These listings are located on the Lincoln MPO TIP web page in the TIP Appendix for Group Projects.

**Group Project Appendix:** <http://www.lincoln.ne.gov/city/plan/mpo/tip/tip14/GrpProj.pdf>