

BID DOCUMENT REVIEW CHECKLIST

_____, Nebraska

CWSRF Project No. C317____-01

DWSRF Project No. D311____-01

I. CONSTRUCTION CONTRACTS:

(a) _____ \$ _____

(b) _____ \$ _____

(c) _____ \$ _____

(d) _____ \$ _____

II. TO BE SUBMITTED BY COMMUNITY AFTER BID OPENING:

____ 1. Affidavit of publication for bid advertisement

____ 2. Bid tabulation

____ 3. Bid proposal(s) of low bidder(s) or accepted bidder(s)

____ 4. Board/Council minutes recommending award pending NDEQ approval

____ 5. Bidder acknowledgment of addenda/addenda not yet submitted

____ 6. Bid bond and power of attorney

____ 7. Statement that proposed contractor's efforts to solicit & utilize DBE subcontractors have been reviewed, are satisfactory, and meet regulatory requirements

____ 8. Certificate as to Title to Project Site form (if not previously submitted).

III. TO BE SUBMITTED BY CONTRACTOR:

____ 9. Certification of Debarment/Suspension (EPA Form 5700-49)

____ 10. DBE Subcontractor Utilization Forms (EPA Forms 6100-4 and 6100-3)

____ 11. Documentation of MBE/WBE solicitation efforts (Letters, Mailing List, Calls)

IV. TO BE SUBMITTED AS SOON AS THEY ARE AVAILABLE:

____ 12. Engineering Contract(s)

____ 13. Executed Construction Contract(s) with Payment and Performance Bonds & Powers of Attorney, and Insurance Certificates.

____ 14. Notice of Award and Notice to Proceed