

Guidelines for City of Lincoln contractors conducting
public information activities for City projects

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- Projects must be identified as City of Lincoln projects.
- All printed information must include the City logo, available from CIC. This logo cannot be altered.
- The creation of separate project logos must be approved by the Mayor's Department, CIC Division.
- All printed information must use the City Web site address:

lincoln.ne.gov (keyword: xxx)

Keywords can be created by contacting the Information Services Division at 441-7471 (Chris Plock or Terry Lowe).

- At least one City of Lincoln contact must be listed.
- Before printing, information must be approved by CIC.
- Contractors should use the City of Lincoln's designated print vendors for City projects. Special rates have been negotiated with these vendors. For a list of current vendors, contact CIC.