



CITY OF LINCOLN
NEBRASKA

MAYOR CHRIS BEUTLER

lincoln.ne.gov

Engineering Services
Public Works and Utilities Department
Gregory S. MacLean, Director
901 West Bond St.
Suite 100
Lincoln, Nebraska 68521
402-441-7711
fax: 402-441-6576

March 1, 2011

Re: City of Lincoln Spring Meeting, Site Supervisor/Field Representative testing

Dear City of Lincoln Certified Site Supervisors/Field Representatives

This year the City of Lincoln Public Works Spring Meeting is scheduled for March 24, 2011. We will be conducting Site Supervisor/ Field Representative testing in the afternoon as we did at last year's spring meeting. However, this year we will be offering a new alternative to the usual test to obtain your Site Supervisor/Field Representative certification.

At this year's Spring Meeting we will again be giving several presentations and will have displays from the different divisions which highlight new requirements or items that Public Works and Utilities feels need additional attention for construction of the City's capital projects. At the beginning of the spring meeting a questionnaire will be handed out with several questions related to the presentations and the displays. If a person wishing to be certified as a Site Supervisor/Field Representative **accurately** completes the questionnaire and returns it to City staff at the end of the meeting, a Site Supervisor certification will be granted free of charge in lieu of taking the usual test.

Public Works and Utilities feels that the information presented at the Spring Meeting is crucial to this year's upcoming construction projects and offering this alternative to the Site Supervisor/Field Representative test is a good way to encourage participation from businesses involved in Public Works and Utilities projects.

Sincerely,

Thomas Shafer, P.E.
Design/Construction Manager