

APPLICATION

Carnivals, Fairs, or Festivals

REV. 05/24



Building & Safety Department - Bureau of Fire Prevention
 555 S. 10th St., Suite 203, Lincoln, NE 68508
 Phone (402) 441-7521

 CFF Permit Number (OFFICE USE)

ALL fields are required to be completed. If fields are left blank, the application may be DELAYED.

Please select what is applicable to this application:

- Fair:** Shall mean a large gathering of buyers and sellers for a specific time and place for trade or exhibitions.
- Carnival:** Shall mean an outdoor amusement business consisting of side shows, vaudeville, games, exhibits, riding devices (merry-go-rounds, ferris wheels, loops planes, chair planes, or other rides).
- Festival:** Shall mean large gatherings for community observation or celebration which might include live performances, food preparation, and sales; which confines people to a specific area.

Name of Event: _____

Location and Address of Event: _____

Date: _____ Time(s): _____

Date: _____ Time(s): _____

Date: _____ Time(s): _____

SCHEDULE OF FEES

PERMIT FEE	FEE DUE
Carnivals, Fairs, or Festivals <small>(only 1 fee is required PER event, regardless of multiples dates / times)</small>	\$140.00

*****Conditions, surroundings, and arrangements shall be in accordance with the applicable Zoning and Fire Prevention Regulations*****

HARDCOPY SUBMITTAL - Please submit this application, any supplemental information, and the associated fees at the time of permit submittal.

ELECTRONIC SUBMITTAL - Please email this application to FirePermits@lincoln.ne.gov. Once Bldg. & Safety processes this application, the applicant will be notified (via email) to pay the associated fees and to **UPLOAD** all necessary documents into [Citizens Access](#) under the permit number.

Site Diagram Required (please include all tables / chairs, tent locations, exits, barricades, restrooms, fences, etc....)



Attach Additional Sheets If Needed

Applicant Name (please print): _____ Applicant Phone #: _____

Company Name (if applicable): _____ Company Address: _____

Applicant Email: _____

Applicant Signature: _____ Date: _____