

MINUTES

Lincoln Safe & Successful Kids Interlocal Board
City Council Chambers, County-City Building, 555 S. 10th Street
Wednesday, June 27, 2018 ~ 2:30 p.m.

Board Members Present:

Chris Beutler	Lanny Boswell	Kathy Danek
Connie Duncan	Cyndi Lamm	Bennie Shobe

Board Members Absent:

None

Staff Members Present:

Lynn Johnson, Parks & Recreation Director	Dr. Steve Joel, Lincoln Public Schools Supt.
Jocelyn Golden, Assistant City Attorney	James Gessford, LPS Legal Counsel
Holly Lewis, LPR Asst. Director	Nola Derby-Bennet, LPS CLC Director
Brandon Kauffman, SSKIB Treasurer	John Neal, LPS Asst. to Superintendent
Angela Chesnut, SSKIB Secretary	

Being the initial meeting of the Lincoln Safe & Successful Kids Interlocal Board, Assistant City Attorney Jocelyn Golden guided members through the beginning of the agenda.

Call to Order & Recognition of ‘Open Meetings Act’: As per law, Ms. Golden announced that the Board follows the regulations of the Open Meetings Act, and called the meeting to order at 2:30 p.m. Roll was called by Angela Chesnut.

Adoption of Rules of Governance:

Jocelyn Golden explained that the Rules of Governance before the Board was prepared cooperatively by Lincoln Public Schools and City of Lincoln staff, and will guide meeting procedures pertaining to quorum, voting structure, election of officers, creation and appointment of members to meetings, and order of business for meetings. A motion was made by Kathy Danek and seconded by Bennie Shobe to approve the Rules of Governance for the Lincoln Safe & Successful Kids Interlocal Board as presented. Following brief discussion and explanation, upon roll call vote members voted as follows: **“Yes”:** **Beutler, Boswell, Danek, Duncan, Lamm, Shobe.** **“No”:** **None.** **Motion carried.**

Election of Officers:

Per the newly adopted Rules of Governance, Jocelyn Golden noted that the Secretary to the Interlocal Board will be the Lincoln Parks & Recreation Director or designee, and the Treasurer will be the City Finance Director, with the Chairperson and Vice-Chairperson elected by the Interlocal Board. Connie Duncan presented a motion to elect Lanny Boswell to serve as Chairman and Bennie Shobe to serve as Vice-Chairman of the Interlocal Board, which was seconded by Cyndi Lamm. Upon roll call vote members voted as follows: **“Yes”:** **Beutler, Boswell, Danek, Duncan, Lamm, Shobe.** **“No”:** **None.** **Motion carried.**

Orientation of Representatives:

Ms. Golden provided a brief overview of the role and responsibilities of the Interlocal Board:

- Act as coordinating entity between LPS and the City comprise of three elected representatives of each party.
- Guide investment of Interlocal funds in Protective, Preventive and Proactive programming.
- Conduct open public meetings with notice. A webpage has been setup for public access to meeting notices, agendas, minutes, and reports.
- Prepare and approve an annual budget for allocation of Interlocal funds by May 1 of each year.
- Prepare and approve an annual report to the governing bodies of the parties.
- Review and approve Articles of Incorporation and Bylaws of the Lincoln CLC's nonprofit organization.
- Receive and review reports and budget proposals from the nonprofit organization.

Schedule for Future Regular Meetings:

Lynn Johnson presented a handout and overview of a proposed calendar of regular meetings, anticipating five each year:

- **June** – Annual meeting with election of officers, and review of annual report on Mental Health Services.
- **October** – Review report for SRO program. (First report to be for the 2019-20 school year).
- **November** – Review report for CLC program outcomes.
- **March** – Receive proposed budget from Nonprofit Organization. Review Annual Report from Nonprofit Board.
- **April** – Conduct public hearing and adopt budget to be submitted to LPS and City. Approval annual written report to be provided to the LPS Board of Education and City Council.

It is also anticipated that the Interlocal Board meetings will alternate locations between the LPS Boardroom and the City Council Chambers. Mr. Johnson also noted that a special meeting in late July or early August would be necessary to conduct a public hearing and to adopt the first year budget. Board members will also be asked to participate in a strategic planning session on October 3 along with members of the Nonprofit Organization.

Following discussion regarding desired meeting times, Chairman Boswell declared that a special meeting of the Interlocal Board would be held on July 31, 2018 at 4:15 p.m. in the LPS District Office Boardroom. A Doodle Poll will be sent to Board members to determine scheduling of the remaining meetings for the year.

2018-19 Fiscal Year Budget:

Lynn Johnson discussed the process for preparation, review, and adoption of the first year budget. LPS and City staff will meet to prepare a proposed budget based on conversations to date. This proposed budget will be presented to the Conveners of the Nonprofit Organization (Barb Bartle, Mayor Beutler, Dr. Joel) for review and recommendation. The Conveners will forward their recommendation regarding the first year budget to the Interlocal Board, which will then conduct a public hearing and vote on adoption of the first year budget.

Nonprofit Organization Articles of Incorporation

Jocelyn Golden provided a brief overview of the Articles of Incorporation for the Nonprofit Organization which were included in SSKI Board member packets, for creation of the Nonprofit Organization per State law. A motion was made by Kathy Danek and seconded by Chris Beutler to approve the Articles of Incorporation for the Nonprofit Organization. Lynn Johnson noted that the bylaws for the Nonprofit Organization have been drafted and will be presented to the Nonprofit Board for review and then recommendation to the SSKI Board. Upon roll call vote members voted as follows: **“Yes”**: **Beutler, Boswell, Danek, Duncan, Lamm, Shobe.** **“No”**: **None.** **Motion carried.**

Memorandum of Understanding for School Resource Officers:

Lynn Johnson proposed that the Board direct LPS and LPD staff to prepare a proposal for review at the October Board meeting regarding establishment of a committee to prepare the framework for the annual report regarding activities of SRO's, and a general outline of elements of the annual report. The initial report of the established committee will be presented at the October meeting following the 2019-20 fiscal year. Board members conferred regarding opportunity for public engagement and discussion throughout development of the report. A motion was made by Kathy Danek and seconded by Bennie Shobe to direct City and LPS staff to provide a process for reporting as called for in the MOU between LPS and LPD, including public engagement, to the Board at the July 31, 2018 meeting. Upon roll call vote members voted as follows: **“Yes”**: **Beutler, Boswell, Danek, Duncan, Lamm, Shobe.** **“No”**: **None.** **Motion carried.**

Public Comment:

No one from the public requested to speak with the Board.

Adjournment:

A motion was made by Connie Duncan and seconded by Kathy Danek to adjourn the meeting of the Safe & Successful Kids Interlocal Board.